

**TORREY HILLS COMMUNITY PLANNING BOARD**  
**BOARD MEETING MINUTES**  
**DATE: 1-17-17**

Present: T.Henning, N. Glasser, E. Sampson, K. Walker, M. Brum, G. Ravad, B. Fagan, B. Britt, J. Casale, A. Loubier, K. Burton

Item #1 CALL TO ORDER/INTRODUCTIONS - 6:30pm by Chair Kathryn Burton.

Item #2 APPROVAL OF THE MINUTES – September 20, 2016. Kimberly Walker reported that Item #3 required a more lengthy explanation. Kathryn Burton instructed Secretary, Elaine Sampson to make the changes submitted by Kimberly Walker. Motion to Approve with changes was made and unanimously passed with Kathryn Burton and Jim Casale abstaining because they were not at the 9-20-16 meeting.

ITEM #3 CHAIR/BOARD MEMBER ANNOUNCEMENTS –

- Board member Teresa Henning announced that Mark Lee is interested in filling the vacant business seat position.
- Board member Nedra Glasser brought to the Board's attention a flyer received from Kinder Morgan to increase awareness of the location of gas pipelines in our neighborhoods and referenced their website [www.kindermorgan.com/awareness](http://www.kindermorgan.com/awareness).
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ITEM #4 PUBLIC INFORMATION UPDATES

- The new Councilmember for the First District, City of San Diego is Barbara Bry. Steve Hadley is still the community outreach representative. Steve Hadley reported on the status of the RFP for the Torrey Hills Park. The RFP review committee meets 1/25/17 to review the proposals and whether the RFP specifications need to be revised. He noted that the YMCA submitted a proposal.
- Community Policing - Officer Trevor Phillips introduced the new Northwest Division staff. Due to traffic complaints Officers have been present in the area to slow people down and increase safety. Announced that "Coffee with a Cop", a community based outreach program, will take place 1/19/17 at the Starbucks off of Camino Del Sur. Captain Mark Hanton introduced himself and that his focus is community engagement and community outreach. Captain Hanton reported that the area's 41sq miles (nearly 100,000 people) are serviced by four police officers and that community involvement is important. He stressed the importance of locking doors and not leave keys in your car. Introduction of Lt Wang who is also new to the division. Lt Wang encouraged public involvement in the Community.

ITEM #5 PUBLIC COMMENTS

Resident John Dean reported on signage issues off of El Camino Real and that recently local Realtors distributed a total of 90 signs for 3 Open Houses, which is a code

violation. Mr. Dean plans to also speak at the Carmel Valley Planning Board and request the Realtors be notified about their sign usage.

#### ITEM #6 INFORMATION ITEM

Torrey Hills Apartments signage request. Kathryn Burton has emailed the Board members the Apartment's plan for signage requesting 4 signs larger than municipal code guidelines. One sign is 16x larger than the code guidelines with the justification that they are on a 17acre site with 340 residential apartments and that they believe the Municipal Code and City Zoning Regulations are too restrictive. The Apartment management is requesting a sign that is 16' high by 16' wide via a planned development permit, which exempts their property from the Municipal Code for their property. Ocean Air Drive has 3 Apartment complexes in a row and further down is the Torrey Villas. There is concern that their request can have a domino effect on Torrey Hills and neighboring Carmel Valley. This item will be added to the next Torrey Hills Planning Board meeting agenda for a vote (which is informational/recommendation only).

ITEM #7 ACTION ITEM: Vote whether to hire an arborist to conduct an inventory of trees in the Maintenance Assessment District. Kimberly Walker, Chair of the Maintenance District Committee (MAD) and Erika Ferreira, City of San Diego District Manager discussed the importance of the proposal. An Arborist will inventory all the Torrey Hills trees and assess them for maintenance issues so that a budget can be created to treat and replace trees as necessary. For example, they will assess trees that are causing sidewalk buckling; pest issues and an inventory will assist with insurance coverage and claims. The proposal provided by West Coast Arborists, Inc. at \$5,064.99 will include the inventory, assessment and software/database, which will be utilized by MAD and the City. Kimberly Walker motioned to approve the \$5,064.99 proposal from West Coast Arborists. Kathryn Burton add to the motion that MAD will share any information that will assist the HOA. Brian Britt seconded the motion. The motion passed with 10 votes yes and one vote no.

ITEM #8 ACTION ITEM: Vote to approve Maintenance Assessment District Budget Per the MAD Advisory group November and December 2016 meetings they presented budget information for FY 2016 July 1 thru June 30, FY 2017 and the proposed budget for FY 2018. Also, the Torrey Hills new landscaping company will begin providing services on February 1, 2017. Nedra Glasser motioned to approve the budget, seconded by Guy Ravad and approved unanimously by the board.

Kathryn Burton reported that a Torrey Hills Planning Board meeting would be held in February to include nomination of planning board positions and nomination the Carmel Valley seat.

Elections will be held at the March 2017 meeting.

ADJOURNMENT 7:53pm