



THE CITY OF SAN DIEGO

## M E M O R A N D U M

DATE: March 14, 2024

TO: Historical Resources Board and Interested Parties

FROM: Suzanne Segur, Senior Planner, Heritage Preservation, City Planning Department

SUBJECT: **ITEM 2 - SELECTION OF A HISTORICAL RESOURCES BOARD VICE-CHAIR AND SECOND VICE-CHAIR**

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This item has been agendized consistent with the City of San Diego's *Historical Resources Board Procedures*. According to section IV(E) of the Board's Procedures:

Annually, in March at the regularly scheduled monthly Board meeting, or as needed to fill a vacancy, the Chair of the Board shall make a motion to nominate a Boardmember to serve as the Vice-Chair. The motion must be seconded and a majority vote in the affirmative of Boardmembers present is required to elect a Vice-Chair. If desired, a Second Vice-Chair may be elected in the same manner, following the election of the First Vice-Chair. The role of the Vice-Chair is to conduct the monthly meeting, if the Chair is unavailable. The role of a Second Vice-Chair would be to conduct the monthly meeting, if the Chair and First Vice-Chair were both unavailable.

A handwritten signature in blue ink, appearing to read "Suzanne Segur".

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Suzanne Segur  
Senior Planner/HRB Liaison  
City Planning Department

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