



THE CITY OF SAN DIEGO

Report to the Historical Resources Board

DATE ISSUED: March 14, 2024 REPORT NO. HRB-24-014
HEARING DATE: March 28, 2024
SUBJECT: **ITEM #8 – Composition of the HRB Subcommittees**
DESCRIPTION: Consider ratifying one new appointment to the Policy Subcommittee.

STAFF RECOMMENDATION

Ratify the one new appointment to the Policy Subcommittee consistent with the assignment made by the Policy Subcommittee.

BACKGROUND

The Board's adopted procedures guide the appointment of members and chairs of subcommittees. Section III. E. states: "*Membership on the standing subcommittees shall strive to match expertise and interests to the extent possible, but shall also strive to allow maximum participation by Board members. The minimum number of Board members appointed to any standing subcommittee shall be three, and the maximum shall be five. Appointments to the standing subcommittees, including chair appointments, shall be made once a year, or as vacancies occur, by the Policy Subcommittee, and ratified by a majority vote of the Board at the next available Board meeting. The Chair of the Board, as appointed by the Mayor or Board, is automatically the Chair of the Policy Subcommittee.*"

The last time the HRB made Subcommittee appointments was in July 2023 following the appointment of a new HRB member. The recent resignation of a Board member in December 2023 has left a vacancy on the Policy Subcommittee.

ANALYSIS

A minimum of three and maximum of five HRB members can be appointed to a subcommittee. Because six Board members constitute a quorum of the HRB, any HRB member attending a meeting of a Subcommittee comprised of five members would be precluded from participation in the meeting, although could attend the meeting and observe. However, any Board member can raise an issue to the Chair of any subcommittee and ask that it be put on the agenda for discussion. Attendance and participation by the requesting Board member is not necessary.

In determining an appropriate appointment to the Policy Subcommittee at their March 11, 2024 meeting, the Policy Subcommittee considered the interest of the Board members as well as the

requirements of the Board's procedures and recommended the appointment of Board member Cortez to the Policy Subcommittee. The proposed composition of the Policy Subcommittee is as follows:

Policy

Tim Hutter (Subcommittee Chair)
Kristi Byers
Courtney Ann Coyle
Rammy Cortez
Carla Farley

For reference, the current composition of the remaining subcommittees is below.

Design Assistance


Matt Winter (Subcommittee Chair)
Kristi Byers
Rammy Cortez
David McCullough
Dr. Ann Woods

Archaeological and Tribal Cultural Resources

Michael Taylor (Subcommittee Chair)
Dr. Li-Rong Lilly Cheng
Courtney Ann Coyle
Carla Farley
Tim Hutter

CONCLUSION

Staff recommends that the Board ratify the one new appointment to the Policy Subcommittee consistent with the assignment made by the Policy Subcommittee.



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