

- A. Call to Order: The meeting was called to order at: 5:55. A quorum was present. Participants Michael Westmoreland, Sally Smull, Vinetia Jones, Marry Young, Andrea Hetheru, Russell Steppe, Leslie Dudley, Dorothy James (late), Sheila Minick. The purpose of the meeting was to discuss proposed bylaws for the Chollas Valley Community Planning Group (CVCPG).
- B. Housekeeping:
- C. Adoption of Agenda:
- D. Non-Agenda Communication from the Public:
- E. Info Item: Bylaws Committee Progress & Next Steps: The bylaws are not complete and the committee continues to work on this item. There are many areas of the City's template that require additional documentation and information unique to City Council District 4. The Bylaws Committee is requesting consideration of sending a letter requesting extension related to completion of the bylaws requirement until City Council District 4 has City Council representation as discussed and per Attachment A. It was M/S/C and amended (Leslie, Michael, and Andrea; 8 ayes, 0 nays, 0 abstentions) that the CVCPG send a letter (Attachment A) to the Mayor, all City Council Representatives, the City Planning Department Director, and the Community Planning Group Coordinator requesting an extension of the deadline for completing bylaws until Council District 4 has representation. Sally spoke to Marlon Pangilinan, Community Planning Group **Coordinator**, regarding 12/31/23 deadline and the additional concern that CVCPG does not have Council representation or a place to meet as the library is undergoing renovation and preparing for upcoming elections. He indicated that all bylaws must be completed and approved by 1/31/24. Sally also mentioned that at the 11/27/23 City Planners Committee meeting, only three groups had bylaws completed. All parties that can participate in the 12/12/23 City Council Meeting were encouraged to do so to express public comment concern about delaying the CVCPG bylaws requirement until District 4 has Council representation as well as to address concerns about City Council voting on measures that impact our district while we do not have representation. In the meantime, the Bylaws Committee will continue to meet to work on the bylaws so they can be completed and approved by 1/31/24 deadline.
- F. Brown Act Revisions as of 2023: **No action taken.**
- G. Sally reported that the Bylaws Committee is discussing having 16 Board Members – 8 Neighborhood Representatives, 5 At-Large, 1 Business, 1 student, 1 school member-teacher/staff/PTA/PTO.
- H. Any non-voting members assigned? **No action taken.**
- I. Elections Procedures will be most time consuming.

- J. Outreach, Community Participation and Representation Plan – Big expectations from us.
- ~~K. Ethical Standards—use old bylaws, Ground Rules (behavioral expectations) plus new 600-24 rules. (Andrea Hetheru)~~
- L. Take ownership of their own official documents and records – 5 years (Website draft; chollasvalleycommunityplanning.com)
- M. We are expected to go by our Old Bylaws, and not CP 600-24 until our New Bylaws are approved in the Spring of 2024. New Terms election in March 2024 – Three Year Terms. (This item was amended to reflect that the terms are two years until the new bylaws are approved.)
- N. Election Committee Formation needs to be established. Outreach Dec, Jan, Feb. Applications due by Feb 26, 2024 meeting.
- O. Demographic Surveys passed out at Dec. 11 meeting and reviewed and tallied for Dec. 18 meeting.
- P. Update individual governing bylaws and create new advisory documents such as Ethical Standards, and (no action taken).
- Q. Community Participation and Representation Plan (no action taken).
- R. How will your Planning Group fairly represent members of your community (no action taken).
- S. Housing Action Package 2.0 Discussion before City Council vote on Dec 12, 2 pm session (no action taken).
- T. Unfinished business: shall be tabled and placed on the agenda for the following meeting.
- U. Meeting adjournment. The meeting adjourned at 7:30 p.m. The next meeting is 12/18/23 at 6 p.m.

Respectfully submitted,

Sheila Minick

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