

CITY OF SAN DIEGO
AIRPORTS ADVISORY COMMITTEE
ADOPTED MINUTES
Meeting of July 14, 2020

Via teleconference

1. CALL TO ORDER

Chairman Reid called the meeting to order at 3:01 PM.

2. ROLL CALL

A quorum was present.

MEMBERS PRESENT:	MEMBERS ABSENT:
Buzz Gibbs (<i>Late</i>) Kearny Mesa Community	James. Aldrich Montgomery Field Aviation Lessee Community
Lisa Golden Otay Mesa Community	Jackie Ander Serra Mesa Community
David Gordon Special Expertise	Ryan Osenkowski Tower
Ron Lee Brown Field Aviation User Group	Michael Ogilvie Tierrasanta Community Council
Gary List (<i>Late</i>) Brown Field Aviation User Group	
Rich Martindell Special Expertise	
Vice-Chairman Chuck McGill Montgomery Gibbs Aviation User Group	
Chairman Tom Reid Clairemont Community	
Tom Ricotta Brown Field Aviation Lessee	

STAFF PRESENT:

Jorge Rubio, Charlie Broadbent, Enza Charles, Michele King, Millie Moore, Andy Schwartz, and Debbie Shauger.

3. NON-AGENDA PUBLIC COMMENT

Mr. Rubio read three public comments as follows:

- Mr. Rothrock – Currently the Experimental Aircraft Association (EAA) has closed social and members activity due to COVID-19, but aviation activity continues.
- Mr. Schmitzer from Lakewood, CA -Requested update on the Brown Field Customs and Border Patrol (CBP) terminal construction and how much the City will be allocating from Airport Enterprise for its development.

- Mr. Turner – Requested, a deviation from an FAA Advisory Circular. He mentioned that Taxiway Kilo has been narrowed to one-way where it joins Taxiway Golf which may create some operational difficulties in aircraft damage. Different scenarios were stated to help resolve the problem but requested to have the taxiway be brought back to safe distances.

Mr. Rubio briefly addressed all three public comments.

- He expressed he is glad to see EAA's continual aviation activity and practicing social distancing.
- The City has not set any funds aside to build the Brown Field CBP terminal, however the City is aware that CBP is in discussions with a private firm in order to move forward with the project.
- Mr. Rubio stated that after staff reviews the pertinent FAA Advisory Circular, he can report regarding Taxiway Kilo at the next AAC meeting.

Mr. Ricotta inquired about the lack of briefing the Brown Field tenants regarding CBP facility development status.

- Mr. Rubio responded that a private developer and CBP are negotiating and there is no outcome to report. Once there is information to report, it will be communicated to everyone.

4. APPROVAL OF MINUTES

Chairman Reid requested any comments, changes, or deletions to the meeting notes from June 9, 2020. Mr. Martindell made a motion to approve the notes, seconded by Mr. Lee, all in favor, approved as written with one abstention from Mr. Ricotta.

5. UNFINISHED BUSINESS

None

6. NEW BUSINESS

A. Airport Advisory Committee Member Update.

Chairman Reid congratulated the new AAC members and expressed his appreciation to current and reappointed members of the AAC. On behalf of the City of San Diego Mr. Rubio expressed his gratitude to the members and their contributions.

B. Montgomery-Gibbs Executive Airport Request for Proposal Number 4 Overview:

Presentation by Staff and MYF Properties, LLC Dba. Executive Airpark.

Mr. Rubio gave a presentation on the Request for Proposal (RFP) for No. 4. MYF Properties, LLC dba. Executive Airpark was the selected proposer. The next step after bringing this item to the AAC is to present it to the Land Use & Housing Committee (LU&H) in September or October.

Mr. Ryan gave a presentation on the Executive Airpark and introduced members of the Project Team.

Chairman Reid inquired about the possibility of hangars being torn down.

Mr. Ryan responded there are no plans at this time to tear down any hangars.

Mr. Martindell asked if there will be a single fuel provider.

Mr. Ryan responded there might be an opportunity for Crown Air to support the fuel farm but may not be a soul source facility.

Ms. Culbert gave an overview of the project and will continue the community education and outreach such as Youth Stem support, Young Eagles and Women in Aviation.

Mr. Richmond gave an overview of the benefits for having Executive Airpark as the selected proposer, which included supporting current tenants, historical hangar restoration, and a public wash rack.

7. STAFF REPORTS

- Mr. Rubio gave an update on the status of the airport including COVID-19 as some of the businesses are scaling back on opening with some restaurants doing take out only. Signs are installed at the airport facility and face masks are required indoors.
- The number of aircraft operations is increasing.
- The City is currently waiting on the first screen check on the Master Plans, MYF EIR for review.
- National Environment Policy Act (NEPA) clearance was received for the pad that San Diego Fire Department will build. The second phase is an environmental assessment which is with the FAA.
- Crownair and Coast Flight continue with the construction projects and their goal is to be done by the end of 2020.
- Taxiway Kilo had complications with construction pushing the parked aircraft closer to the Taxiway during student preflight activities, this has been mandated to be stopped.
- Runway 28R will be grooved to provide for additional skid resistance for aircraft by October of 2021.
- The FAA and the City are working together to respond to regional legal and review comments on the environmental assessments at Brown Field for the Metropolitan Airpark and once addressed it will be available to the public. The hearing is to tentatively be set for the later part of August.
- Bids were received for an airfield sweeper at Brown Field, which will be funded by the FAA and delivered by next year.
- Runway 8R/26L and adjoining taxiways project is to improve the taxiways and is scheduled for 2024, the engineering and design RFP went out and it is estimated to cost approximately \$500,000 which will be reimbursed by FAA when construction takes place.
- An interview candidate was offered the job at the Brown Field Airports Operations Assistant and his first day will be July 27th. Interviews for the Project Manager position at MYF will take place on July 15th.
- When possible, Mr. Rubio will notify the AAC accidents that happen at the airport. One incident was at Brown Field on June 12th where a twin motor moving to a tenant's ramp hit a V22 Marine Osprey, no injuries were reported. On July 2nd a Sky Wagon was landing at 28R, it flipped over and landed upside down at the MYF airport; no injuries were reported.

Montgomery Gibbs Executive Airport – Mr. Broadbent, MYF Airport Manager

- Operations have increased by 17.2% from last June's reporting period.
- Tower hours have increased starting July 19th from 8am to 8pm.
- On July 11, 2020 C-175 N92DW had an engine failure and returned to land on RWY 10R safely.
- Coast Air Center started paving on their leasehold and must use with caution.
- The Runway Safety Action Team (RSAT) meeting will be held virtually on August 12, 2020 at 8:00 a.m.

Brown Field Municipal Airport – Mr. Schwartz, SDM Airport Manager

- Airfield Runways Lighting computer was down but was repaired.

- Gate 1 was not functioning properly, and a contractor is working on repairing it.
- Sikorsky Street had pavement damage and has been smoothed out and will be repaired and repaved in August.

Airports Real Estate – Enza Charles for Mr. Hodges, Supervising Property Agent

- Rent deferments have recently increased due to COVID-19.
- Corporate Helicopters currently waiting for an environmental clearance.
- One easement was provided to SDGE for the Crownair Leasehold. A second easement to SDGE for the Crownair Leasehold is being reviewed by the FAA.
- Currently doing the maintenance and repair on the MYF office complex.
- The Metropolitan Airpark (MAP) project is in progress and waiting on the environmental assessment.
- The fiber-optic installation at Brown Field has been completed.

8. AIR TRAFFIC CONTROL TOWER REPORTS

None

Mr. Rubio recognized Mr. Broadbent for having MYF be the first airport in the nation to extend their operation hours.

9. OPERATIONS AND AIRCRAFT NOISE REPORT

Provided in packet. No questions.

10. COMMITTEE COMMENTS

Chairman Reid recognized Mr. Rubio and Mr. Hodges for great work done on the Gibbs Leasehold RFP project.

Vice-chairman McGill will be out of the country from September thru December, but if online meetings are available, he will be able to attend. He also announced to the AAC committee that news reporters have his name as the Aviation Safety Consultant.

There is no scheduled meeting for August and AAC meetings will resume on September 8th, 2020.

11. ADJOURNMENT

The meeting adjourned at 4:05 PM.

Respectfully,
Millie Moore