

**CITY OF SAN DIEGO
AIRPORTS ADVISORY COMMITTEE**

Meeting of February 9, 2016

**Montgomery Field Terminal, 3750 John J. Montgomery Drive, San Diego, CA
92123**

MEMBERS PRESENT: J. H. Aldrich (Montgomery Field Aviation Lessee), Jackie Ander (Serra Mesa Community), Jim Demeaux (Clairemont Community), Tom Dray (MYF Tower), Chairman Buzz Fink (Special Expertise), Lisa Golden (Otay Mesa Community) *Late*, Scott Hasson (Tierrasanta Community), Bob Hitchcock (Brown Field Aviation User Group), Rich Martindell (Special Expertise), Vice-Chair Chuck McGill (Montgomery Field Aviation User Group), Tom Ricotta (Brown Field Aviation Lessee), David Ryan (Special Expertise)

MEMBERS ABSENT: Buzz Gibbs (Kearny Mesa Community) *excused*

GUESTS PRESENT: John Barta, Gerald Blank, Nici Boon, Bob Golo, Chuck Hoffman, Ray Richmond, Fred Sorbi, Tiny Sluka, Clint Surginer

STAFF PRESENT: Shaneisha Burton, Grace Chao, Brandi Mulvey, Rod Propst, Wayne Reiter, Pierre Saladin, Matt Schmitzer, Andy Schwartz

1. CALL TO ORDER

Chairman Fink called the meeting to order at 3:00 P.M. A quorum was present.

2. APPROVAL OF MINUTES

The minutes of the January 12th regular meeting were approved unanimously, as written, with 1 abstention (McGill).

3. NON-AGENDA PUBLIC COMMENT

None

4. NEW BUSINESS

None

5. OLD BUSINESS

None

6. STAFF REPORT

MYF General Update – *Matt Schmitzer, Montgomery Field Airport Manager*

- Traffic pattern altitude for runway 10L/28R will be changed effective April 1st from 1,227 MSL to 1,427 MSL (1,000 AGL) standardizing all three traffic patterns and also increasing the separation between rotary wing and fixed wing traffic. Change will be reflected in the next A/FD publication.
- Mayor has signed the Resolution (310192) for the changing of the airport name to Montgomery - Gibbs Executive Airport. Name change will be reflected in the next A/FD publication on April 1st.
- Runway 5/23 progress continues: All unsuitable base material has been removed, except the new G-1 the new Taxiway which will be a 90 turn off 28L. Suitable base material (Asphalt Concrete grinds) continues to be imported. Topping will be finished in approximately two weeks and paving will commence, thereafter. North Taxiway Hotel lights were unexpectedly disconnected and since fixed.
- Pre-construction meeting for office remodel of the Operations Terminal Building is set for February 16th.
- CY15 Montgomery Field busiest Airport in San Diego County with operations of 216,295, Gillespie with 215,543, with an average increase of about 18.6%.
- Montgomery Field Airport Operations will be conducting hangar inspections on Flattop and Marigold in May pending the start date of the new Property Agent and Airport Operations Assistant. Notices will go out with topics to be covered during the inspections.
- Received a quote to conduct asphalt repairs on buckling and crack sealing near the self-serve fuel island and Runway 10R/28L.
- Illegal dumping has accrued near dumpsters at National Air College. Please be vigilant, we may have to implement security procedures which will cost the Airport money to dispose of items.

Ms. Ander inquired about where the rain water had been disposed of once removed from the Airport. Mr. Schmitzer informed Ms. Ander that it had been recycled back into the infield located near the runway and the taxiway.

Mr. Martindell inquired about the completion date for the construction project of the runway. Mr. Schmitzer informed him that the completion date is May 26th, with an estimation for 28L to be in full operation at the end of March.

MYF Tower Update – *Tom Dray, MYF Tower Manager*

Several temporary flight restrictions scheduled for Los Angeles and Palm Springs within the next week. Mr. Golo inquired about what the TFR was for. Mr. Dray indicated that the flight restrictions are a VIP TFR for which he is forbidden from describing the nature of the VIP.

SDM General Update – *Andy Schwartz, Brown Field Airport Manager*

- ADA Project should be completed within the next couple of weeks.
- Installation of automatic doors and windows in the restrooms, as well as window trim.
- Received the notice to proceed on runway 8L/26R, the runway repaving project with an estimated 250 working days to complete. In the process of training the construction crews and mobilizing.
- Estimation for the construction crew to begin working on the runway by March 28th or early April, estimated to last about 80 working days.
- New USPS mail boxes have been installed at the south side of Operations. Letters will be sent out with assigned mailboxes once keys arrive.
- Credit card machines should be installed by next week.

Mr. Ricotta asked if the size of the mailboxes would be size appropriate for the capacity of the incoming mail received by each business. Mr. Schwartz replied that the mailboxes were USPS approved and that larger boxes were located at the bottom and would be able to hold larger parcel.

Mr. Ricotta inquired about how the rain that is being forecasted will impact the construction project. Mr. Schwartz replied that weather is unpredictable; however work will continue until that time.

Mr. Demeaux inquired about the status of the new Border Patrol Customs building. Mr. Reiter replied the City Public Works has taken over the project and that a team has been assembled and a site visit was conducted on Friday. Once a sole source and the contract is approved by Public Works, construction should begin.

Mr. Demeaux inquired about the outcome of the Ultra lights. Chairman Fink replied the Ultra lights were approved by Council to remain for another five years.

Airport Property Update – *Brandi Mulvey, Supervising Property Agent*

Interviews for a new Property Agent were conducted and an offer was made to Debbie Shauger, who is now in the process of a background check and should be on board by March 14th.

SDM Metro Airpark Update – *Nici Boon, DPC Project Manager*

Making progress with City approvals, on target to begin breaking ground by the end of 2016. The critical path is the FAA Section 7 and accompanying NEPA document.

Noise and Special Projects – *Wayne Reiter, Airport Program Manager*

- On January 27th, the “As needed consulting services agreements” with Atkins went to Infrastructure Committee, and is scheduled for full Council on February 23rd. Their first task will most likely be to work on the Spiders area.
- AAC luncheon being held on February 23rd at Four Points, if you have not yet responded please do so by the end of the week.

Mr. Hitchcock asked about whether or not an environmental study will be conducted on both Airports. Mr. Reiter explains that it is an “As needed” Airport consultant services. Atkins is able to conduct some environmental work if needed, as well as give Airports some maintenance design concepts. Tasks will come once the contract has been awarded. Mr. Propst added the contract is for O&M and not Capital Improvement.

Deputy Director Remarks – Deputy Director Rod Propst

- Presented FY17 budget to Financial Management leadership team, approximately a \$5 million budget, with approximately an \$8,000 increase in net assets. Which means that Airports will make \$8,000 more in revenue and expenses will be \$8,000 less than our revenue stream. As part of the FY17 budget, the new Operations Assistant and Property Agent will be hired full-time permanently, as well as a Biologist to proceed with work being prolonged due to the endangered species located at Airports.

Dr. Aldrich inquired about whether or not the position of the Biologist would be a full-time position. Mr. Propst replied yes due to Airports having over 300+ acres of environmental sensitive habitat. Airports is required to conduct a wildlife hazard assessment, implement a wildlife hazard management plan that would then be monitored. For 20 years the environmental property between 28R and the parallel taxiway has not been monitored, including coordination with federal and state environmental agencies, giving more than enough work for the Biologist.

- Approximately \$200,000 each, budgeted for repairs to the outside of both terminal buildings.

Ms. Ander inquired about whether or not Airports had looked into a vinyl finish which could be placed on top of stucco. Mr. Propst replied that Mr. Schmitzer would put out an RFP which would be done after the ADA project.

- A review of the San Diego Municipal Code Chapter 2 Article 6, Division 22 was presented. Mentions the City of San Diego’s AAC, being “reset” in 2011. It is simply the intent of the City Council to establish the City of San Diego Airports Advisory Committee consisting of 12 members appointed by the

Mayor confirmed by City Council, the Mayor has reappointed each member.

7. ANNOUNCEMENTS

Mr. Ricotta announces that his company is hosting the Challenge Air event on February 20th, welcomes pilots and volunteers to assist.

8. ADJOURNMENT

The meeting was adjourned at 3:23 P.M.

Respectfully,
Shaneisha Burton