

**CITY OF SAN DIEGO**  
**AIRPORTS ADVISORY COMMITTEE**  
**ADOPTED MINUTES**  
**Meeting of October 10, 2017**

**Montgomery-Gibbs Terminal, 3750 John J. Montgomery Drive, San Diego, CA 92123**

**MEMBERS PRESENT:** Jim Aldrich (Montgomery Field Aviation Lessee), Jackie Ander (Serra Mesa Community), Tom Dray (MYF Tower), Buzz Fink (Special Expertise), Buzz Gibbs (Kearny Mesa Community), Lisa Golden (Otay Mesa Community), Chairman Scott Hasson (Tierrasanta Community), Vice-Chair Chuck McGill (Montgomery Field Aviation User Group), Tom Ricotta (Brown Field Aviation Lessee), Tom Reid (Clairemont Community)

**MEMBERS ABSENT:** Buzz Gibbs (Kearny Mesa Community) *excused*, Rich Martindell (Special Expertise) *excused*, David Ryan (Special Expertise) *excused*

**STAFF PRESENT:** Kathy Chavez, Thurman Hodges, Michele King, Millie Moore, Rod Propst, Rodel Riego, Wayne Reiter, Matt Schmitzer, Andy Schwartz, Debbie Shauger

**1. CALL TO ORDER/PLEDGE OF ALLEGIANCE**

Chairman Hasson called the meeting to order at 3:00 P.M. A quorum was present.

**2. APPROVAL OF MINUTES**

Chairman Hasson requested any comments, changes or deletions to the meeting notes from September 12, 2017. Mr. McGill made motion to approve, seconded by Mr. Aldrich, Chairman Hasson moved to approve as written, all in favor, approved as written.

**3. NON-AGENDA PUBLIC COMMENT**

Mr. Pointon resident of Clairemont for 19 years, requested that all noise violations be included in matrix regarding the complaints and conduct campaign to publish this information to the community.

Mr. Reiter will cover this topic during his report.

Mr. Rothrock requested for improvement on the website, and he has not received any word regarding the vacant Brown Field seat on the AAC.

Mr. Propst responded the Airport has no input or feedback regarding the application process and the Mayor's office handles all of that.

Mr. Reiter responded that he will follow up with Mayor's office on the status of the application which was submitted several weeks ago.

Mr. Gordon inquired about the Fire Department parking at the airport and if they are paying a fee.

Mr. Propst responded that it's difficult to enforce on the Fire Rescue Department when they are the enforcers. Airports is getting a lease rate from them for the actual use of airport property.

**4. NEW BUSINESS**

None

## 5. OLD BUSINESS

None

## 6. STAFF REPORT

### Noise and Special Projects – Wayne Reiter, Airports Program Manager (taken out of order)

- Presented on the Quarterly Noise Report and noted a spike in numbers from Clairemont and Serra Mesa.

Discussion took place regarding the noise complaints and educating the public on it.

Mr. Reiter responded that there are three ways to report complaints via email, phone or online and it works well, but open to suggestions. He stated that a complaint does not equal a violation. Most violations occur without a complaint. Multiple offenses of violation can result in a fine.

- Mr. Reiter stated different examples to pilots on techniques they can use to minimize the impact on noise level when flying, for example taking off after 6:30 p.m.

Mr. Pointon requested a sign be posted all over that there is a 70 decibel for specific hours.

- After the Metroplex was implemented a lot of push back came from La Jolla and a result there was a letter generated from Scott Peters stating that the highest volume of traffic is coming from Montgomery Field. Mr. Reiter is taking aircraft noise very seriously and he will be meeting at the Mayor's office tomorrow regarding this issue.

Mr. Propst stated the noise regulations are set and if try to enact them today, the FAA wouldn't allow it. It is fortunate to currently have noise regulations as before 1990 there were none.

A discussion took place regarding noise complaints and different routes to limit the noise level.

- Master Plan Advisory Committee meeting for Montgomery is Monday the 16<sup>th</sup> from 3:00 p.m. – 5:00 p.m. at Serra Mesa Library and for Brown Field it is on Tuesday the 17<sup>th</sup> from 3:00 p.m. – 5:00 p.m. at Otay Mesa.
- A Customer Service Survey was sent out last week and all are encouraged to take the survey.

### SDM General Update – Andy Schwartz, Brown Field Airport Manager

- In response to last month's question regarding pilot controlled lighting, made sure Tower is making proper settings and all is working fine.
- A conditional offer was made to fill the Grounds Maintenance Worker II position, it has been accepted and it is in background check at this time.
- The next pilot's meeting is scheduled for December 19<sup>th</sup> at Brown Field Conference Room at 4:00 p.m. – 5:00 p.m.
- Hangar Inspections are expected to take place on Nov 6<sup>th</sup> thru the 10<sup>th</sup>.
- Mow has been delayed due to weather and some maintenance issues.

Mr. Ricotta inquired about hangar inspections and how to get more information regarding window of time and contact person.

Mr. Schwartz responded to contact the Brown Field office and an appointment can be set up.

Mr. Rothrock stated the key pad on Gate 4 continues to malfunction.

Mr. Schwartz responded part of the problem is when some of the tenants use their phone numbers on keypad and when they call it causes communication problems for about 5 minutes. Eventually the numbers will be changed to resolve the issue.

### MYF General Update – Matt Schmitzer, Montgomery-Gibbs Executive Airport Manager

- The Coast asphalt repairs have been completed. The PO for striping has been approved and next week will be doing the Equal Opportunity Contact. They will do crack seal, seal coat and striping including Marigold. Cost for Labor - \$57,366, Materials - \$11,991, completed at current condition - \$69,357, Crack seal, seal coat and striping \$16,286, to \$85,642.

- The gate code changed on Wednesday the 20<sup>th</sup> per Mr. Gibbs' request. Contact Mr. Schmitzer to get the code.
- The Exploring Program started September 27<sup>th</sup> and 6 students attended. The Tower tour is on October 4<sup>th</sup> and weather class is on October 18<sup>th</sup>. Mr. Schwartz encouraged any high school students interested in aviation to attend.
- Airport Operations is starting to implement a new production called NOTAM Manager. There are only 3 Flight Service Stations left in the USA. All the NOTAMS go through flight service stations and this will allow to put NOTAMS in the system within 3 seconds.
- The County Hazmat inspection was on October 2<sup>nd</sup> and there were no issues.
- There are will be two field trips for first graders on the 19<sup>th</sup> and the 24<sup>th</sup>. Coast Flight Training & Management and Mercy Air have generously donated time and aircraft for the field trips.
- Work to improve the aircraft and vehicle tracking. There will be a meeting on October 12<sup>th</sup>.
- Tentative Pilot User meeting will be December 14<sup>th</sup> at 6:00 p.m. There has been a decline in attendance.
- Staff is assisting the master plan consultant with a waste audit by collecting material from the dumpsters.

MYFTower Update – Tom Dray, MYF Tower Manager

- Mr. Dray will be out of town on month of November thru the first week in December and Mr. Joel Ryan will be acting Chief.

Real Estate Update – Thurman Hodges, Supervising Property Agent

- The Minimum Standards have been submitted to the Smart Growth Landing Committee.
- Anticipate to have the Proposed lease with Shier Aviation for the development of Parcel Three for the Nov 8<sup>th</sup> Smart Growth Landing Committee.
- Proposal for the former National Air College is due October 3<sup>rd</sup>. Mr. Hodges will report results at the next AAC meeting.
- The revised Access Agreement for the Customs and Border Control was received which allows exchange of the easement between the City and Federal government and hope to put in the Nov 8<sup>th</sup> Smart Growth Landing Committee meeting.

Mr. Rothrock inquired about the development of the Metro Airpark.

Mr. Hodges responded when access is eliminated it will allow for that development to go forward.

Agreement expires at the end of the year and hope to extend it.

Deputy Director Remarks – Rod Propst, Airports Deputy Director

- Noise is taken very seriously and it is difficult to solve issues as it involves many players. This is the best noise monitoring system and Mr. Reiter is the best monitoring person in the region.
- The survey is electronic and anxious to get the results.

## **7. ANNOUNCEMENTS**

Ms. Ander announced the library on Aero Drive has a program for young children to read 1000 books from infancy to prepare them to enter kindergarten. For questions, call the library.

Everyone is welcomed.

## **8. ADJOURNMENT**

The meeting adjourned at 4:05 p.m.

Respectfully,

Millie Moore